

## Scrutiny Task and Finish Panel Agenda



### **Children Services Task and Finish Panel Friday, 5th November, 2010**

**Place:** Committee Room 2, Civic Offices, High Street, Epping

**Time:** 2.00 pm

**Democratic Services Officer:** Adrian Hendry, Office of the Chief Executive  
Tele: 01992 564246 Email: ahendry@eppingforestdc.gov.uk

**Members:**

Councillors Mrs L Wagland (Chairman), Ms R Brookes, Mrs P Brooks, Mrs T Cochrane, Mrs R Gadsby, Ms J Hedges and J Knapman

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**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

**3. NOTES FROM LAST MEETING (Pages 3 - 26)**

To agree the minutes from the last meeting of this Panel.

**4. TERMS OF REFERENCE (Pages 27 - 28)**

(Chairman/Lead Officer) To note the attached Terms of Reference. The Panel are asked to review the document at each meeting.

**5. YOUTH COUNCILLORS MYSTERY SHOPPING REPORT (Pages 29 - 36)**

To receive a report from the Youth Council on their recent Mystery Shopping exercise on youth clubs and venues in our District.

**6. REPORT BACK FROM COUNCILLORS**

For members to report back to the Panel on the various aspects of research they have carried out since the last meeting.

**7. UPDATING REPORT FROM OFFICERS.**

To receive update reports from various officers subsequent to the general update provided at the last meeting by the lead officer.

Updates to be received are from:

- Gill Wallace, Community Leisure Officer;
- Felicity Hall, Arts Officer;
- James Warwick, Sports Development Officer; and
- Julie Chandler, Assistant Director Community Services and Customer Relations.

**8. DATE OF NEXT MEETING**

To agree a date and start time for the next meeting of this Panel.